



No.FD.SR-I/3-53/2024  
GOVERNMENT OF THE PUNJAB  
FINANCE DEPARTMENT

Dated: Lahore, 04<sup>th</sup> June, 2025

To

1. All administrative Secretaries to Government of the Punjab
2. The Secretary to Governor of the Punjab
3. The Secretary to Chief Minister, Punjab
4. The Military Secretary to Governor of the Punjab
5. All Commissioners in the Punjab
6. All Deputy Commissioners in the Punjab
7. All Heads of Attached Departments, Government of the Punjab
8. The Registrar, Lahore High Court, Lahore
9. All District and Sessions Judges in the Punjab
10. The Secretary, Punjab Public Service Commission, Lahore
11. The Secretary, Punjab Provincial Assembly, Lahore
12. The Director General, Civil Audit, Lahore
13. The Provincial Director, Local Fund Audit, Punjab, Lahore
14. The Chief Pilot, VIP Flight, Lahore
15. The Chief Inspector to Treasuries & Accounts, Punjab, Lahore

Subject: **FINANCIAL ASSISTANCE TO THE FAMILY OF A CIVIL SERVANT WHO DIES WHILE IN SERVICE**

I am directed to refer to this Department's policy letter bearing No.FD.SR-I/3-10/2004, dated 15.08.2017 on the subject cited above and state that a question has arisen as to whether the entitled legal heir(s) who are drawing monthly salary against the post of the OSD, created due to the in service death of a civil servant through Direct Credit System (DCS), shall produce a life certificate / No marriage certificate to the Accountant General, Punjab/DAO, as the case may be, bi-annually, in the prescribed Forms-C and C-I respectively in person or through his banker or otherwise.

2. The case has been examined and it is clarified that the entitled legal heir(s), who are drawing monthly salary against the post of the OSD created due to in service death of a civil servant through Direct Credit System (DCS), in terms of above referred policy letter, shall produce a life certificate / No marriage certificate, as the case may be, to the Accountant General, Punjab/DAO, as the case may be, bi-annually, in the prescribed Forms-C and C-I respectively in person or through his banker (copies enclosed).

*Khalid Mahmood*  
(KHALID MAHMOOD) 04/06/2025  
ADDL. FINANCE SECRETARY (REG.)

**NO. & DATE EVEN:**

A copy is forwarded for information and necessary action to the:-

1. Accountant General, Punjab, Lahore
2. All District Accounts Officers in the Punjab
3. The Treasury Officer, Lahore
4. The Superintendent, Government Printing Press, Punjab, Lahore, with the request to publish in the official gazette

*M. Ziaul*  
(MUHAMMAD ZIA UL HAQ) 04-06-2025  
SECTION OFFICER (SR-I)